

DEPARTMENT OF HOMELAND SECURITY U.S. COAST GUARD CG-4622 (Rev. 13-03)	STATUS OF SATELLITE EXCHANGE	MONTH REPORTED
UNIT		LOCATION

LINE	PART I - ACCOUNTABILITY FOR AMOUNT ADVANCED	
1	Cash on Hand	
2	Merchandise on Hand	
3	Merchandise Loss (Board of Survey attached)	
4	Total Exchange Fund Advanced	

	PART II - ANALYSIS OF OPERATIONS	
5	Merchandise on Hand (Beginning of month).	
6	Purchases	
7	Merchandise available for Sale (Line 5 + Line 6)	
	Less:	
8	Sale of Merchandise	
9	Losses of Merchandise (Same as Line 3)	
10	Total Sales and Losses (Line 8 + Line 9)	
11	Merchandise on Hand (Line 7 - Line 10 must equal Line 2)	

PART III - CERTIFICATION OF SE OFFICER
<p>I CERTIFY that the status of the Satellite Exchange for which I am accountable is as stated above.</p> <p style="margin-top: 20px;">Date _____ Signature _____</p>

PART IV - RELIEF OF SE OFFICER
<p>As of _____ I have relieved:</p> <p style="margin-top: 20px;">_____</p> <p style="margin-top: 20px;">as Satellite Exchange Officer and have accepted responsibility for the Exchange Fund advance as indicated in Part I above.</p> <p style="text-align: center; margin-top: 40px;"> _____ Signature of relieving SE Officer </p>